

Agreement of Shared Responsibility between School and Family

Introduction

The agreement of shared educational responsibility between school and family is the document that sets forth the principles and the behaviours that school, families and students share and undertake to respect. By involving all the components of school life, this document strengthens the school-family relationship as it commits both to share its contents and to comply with the undertakings.

The Agreement must be signed by parents and students and it is valid for as long as the student is enrolled in the Istituto Comprensivo "Oltrarno". During the first two weeks of educational activities, the school carries out initiatives to welcome new students, to present, introduce and share the P.O.F. ("Piano dell'Offerta Formativa", the Training Provision Plan), the school regulations and the educational co-responsibility pact.

The Istituto Comprensivo "Oltrarno" therefore asks parents to sign the following document, the charter of rights and duties between this school institution, its students and their families.

The School is committed to:

- Make its various components aware of the School's Regulations, of the Three-Year Training Provision Plan, and of all other rules that regulate the life of the Institute
- Promote a positive school climate based on dialogue and respect, so to foster the capacity for initiative, the enhancing of diversity, law education
- Search for adequate responses to the educational needs of the pupils and of the community in which the school operates
- Ensure remedial or enhancement activities as needed for academic success
- Support the students in school-related choices, inform and involve them in the decisions that concern themselves
- Respect the privacy of students and families
- Report to the family any news related to the student's didactic and educational progress. Inform parents about any particular situation, concerning behaviour, which can be an obstacle to the educational and learning process
- Periodically carry out verification and evaluation activities, justify them and report the results by keeping the electronic register updated
- Incorporate suggestions regarding the improvement of services where compatible with the existing organization of the school and of the teaching activity
- Observe the general principles of transparency in the administrative activities, with special regard to the final ratings/evaluations that students will receive
- Ensure that each school member has the opportunity to express and enhance their own skills, professionalism and potential in a context of dialogue, cooperation and mutual respect
- Protect the confidentiality of personal data according to current regulations

Parents undertake to:

- Have full and detailed knowledge of the acts (Institute Regulations) that rule the life of the school, the educational activity (through the Three-year Training Provision Plan) and students' behaviour
- Stay constantly informed about the educational and disciplinary progress of the student by consulting teachers in office hours and systematically accessing the electronic register
- Participate regularly in scheduled meetings
- Acknowledge the authority of the teacher
- Support and supervise the student in the fulfillment of homework and school commitments
- Supervise the student's getting to school on time

- Limit ahead-of-time exits to real emergencies only
- Check, read and punctually countersign all communication in the student's personal booklet/diary; check the Institute's website where news and all school documents, such as regulations, are constantly published
- Justify student's delays and absences in the times and manners provided for by the Institute Regulations, since regularity in attendance is basic condition for educational success
- Provide school staff with any information -about the student- useful to prevent problems that may affect the student's progress
- Contact the teachers and the Headmaster in case of didactic or personal problems
- Collaborate with the school staff so that the student may respect the rules and take part actively and responsibly in school life
- Urge the student not to use cell phones or other electronic or audiovisual device while at school since they should stay off
- Promptly intervene and collaborate with the Headmaster and the Class Board in case of poor performance or/and misbehaviour
- Responsibly accept liability for any damage caused by the student to people or property of the school even through compensation in the forms and ways provided for by the Institute Regulations and by current laws

The student undertakes to:

(for primary school pupils, to be read and explained by teachers and by families)

- Respect school mates and staff
- Respect personal and cultural diversity and others' sensitiveness
- Engage in both individual and collective school work
- Be aware of and respect the Institute Regulations
- Be aware of the educational training offered by the School
- Be at school on time and attend classes regularly
- Always carry the school-family communication booklet and hand it out to parents in case of news from the school
- Respect the premises, furnishings, laboratories by correctly using any equipment made available by the Institute
- Leave the classrooms and any other space (laboratories, gyms, toilets, outdoor spaces) in good clean conditions
- Walk out of the classroom only when authorized by the teacher
- Not to switch on mobile phones or other electronic devices during teaching hours other than in those activities authorized by the Headmaster upon suggestion of the teacher
- Regularly complete assigned schoolwork and homework
- Intervene during the lessons in an orderly and pertinent way
- Comply with organizational and safety provisions, even in the case of activities promoted outdoor by the School as guided tours or educational trips
- Take notice of and think about incorrect behaviour and the meaning of the disciplinary measures provided for by Institute Regulations

SIGNATURES

Firenze,

Parent 1: _____

Student: _____

Parent 2: _____

Legal Guardian: _____

Dirigente Scolastico (Headmaster): _____